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## A new look

You will notice that Toledo Refineryline has a new look to coincide with the New Year. We hope you like the changes!

# 2018—A Year in Review

*Refinery Manager Mike Gudgeon*



I would like to look back on 2018 and remind us all of the significant events that occurred this year, both good and bad. In addition, I would also like to focus on some changes that we made to help us achieve our goals of refining excellence and to be a good community neighbor.

### A Cold Start

The year started with frigid temperatures, snow and ice. The weather proved to be a challenge for both the people and equipment at the refinery. At one point in January two process units were shut down and could not be restarted due to frozen pipes. More importantly, the people in the refinery were struggling to stay on their feet and there were multiple strains and bruises from slips and falls. A very tough way to start the year.

The cold weather also contributed to an incident where a pressure relief valve malfunctioned on a tank. However, weather was not to blame when the wrong electrical breaker was opened at the tank farm causing pumps to shut down. All of this occurred in the first sixty days of 2018 and gave us plenty to think about in terms of how to do better.

### A Turnaround That Wouldn't End

In late February and into early March, the refinery began its major turnaround for the year. The units slated for work included the hydrocracker, crude unit and large reformer. As turnarounds go, this was a relatively significant event with over 300,000 hours of work and a total cost of nearly \$80 million. The goal was an important one: overhaul these units to achieve a five-year run, but also make some changes to improve operation and enhance our bottom line. As with any business, it is not sufficient to maintain the same operation; we must always look for ways to stay competitive.

During the turnaround, the operating portion of the refinery ran well, especially the sole remaining crude unit that was effectively supporting the entire refinery operation. This continued throughout the month of March and into April when the turnaround units began to restart. A handful of equipment problems were discovered during start up that delayed or held back some of the process units as they came out of turnaround. These were resolved and the refinery was essentially back to normal by mid-April.

However, the spring of 2018 was not finished in terms of providing us with challenges. Later in April, a very small leak was discovered on a pipe at the large reformer unit. The unit was safely shut down and then thoroughly inspected to identify any other similar problems. Unfortunately, a large number of  
**(continued on page 4)**



## Loading Rack Project to Make Gasoline and Diesel Rail Shipments a Reality

**W**hile TRC ships products out through a range of channels, gasoline and ultra-low-sulfur diesel (ULSD) fuel have not traditionally moved out of the TRC refinery via rail. This limitation will soon be overcome, as work continues on a project to reconfigure the lightly utilized Black Oil Rack. When the work is complete in early 2019, the newly designated Load Rack #1 will be capable of loading ULSD, gasoline or clarified slurry oil (CSO) from 10 different loading spots.

“We’ve been planning this project for quite some time, as rail offers superior financial margins to some of our other outbound shipping options,” commented Project Manager **Brian Smucker**. “We expect that upon project completion, we will be able to load eight to ten thousand barrels of product per day onto railcars.”

The railcars will be loaded using the three-inch load tube and valve on the railcars, while vapors will be displaced through the two-inch vapor valve. Existing product delivery lines will be used to get the products to the rack while still supplying the Sales Terminal.

To help ensure safe operations, a new deluge system will be installed on Load Rack #1 for fire protection along with a new vapor combustion unit (VCU) to handle gasoline and diesel vapors. An additional monitor will be installed to protect the VCU and a range of instrumentation will be added to allow for proper shutdown.

In addition to the rack reconfiguration, improvements will also be made to the refinery’s rail system, chiefly to address drainage concerns and improve the existing rail infrastructure in light of the anticipated increase in rail traffic.

Outside inspectors are assessing both the drainage system and the tracks to determine exactly what work will be performed.

The drainage work will focus on the main rail lines running through the refinery, from Woodville Road to the boundary at Norfolk Southern’s property near Navarre Avenue. The drainage along the rail spurs and loading racks will also be evaluated. Drainage at Load Rack #1 will be improved to accommodate the loading design and drainage at all rail switching tracks will also be evaluated.

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**Right: New loading rack**



The new Vapor Combustion Unit (VCU) that will be used to burn off the vapors displaced when loading gasoline and diesel into railcars.





We thought our readers would enjoy this 1945 article about the refinery's railroad, "a good and faithful servant" for many years.

## THE TOLEDO REFINERY HAS ITS OWN RAILROAD

*For 50 years a teammate of Sun, it offers tankcars, rail connections and switching service to help and speed the work.*

GOOD AND FAITHFUL SERVANT OF SUN AT TOLEDO IS A RAILROAD, IN SOME RESPECTS A VERY SPECIAL ONE. "The biggest little line in the world," as Sun men call it, by another name is the Bay Terminal Railroad. Over its tracks for 50 years the products of the refinery have started on their journeys all over the world.

This means that the rail line's history, like its tracks, runs through the refinery's history, and that this year Bay Terminal too celebrates a golden jubilee.

The railroad, since 1922 a common carrier, provides tankcars and connects the plant with main rail lines. At Navarre Avenue on the northwestern corner of the refinery it joins the Wheeling & Erie. At Rockwell Junction it connects with the New York Central System; and at Pew, Ohio, with the Toledo Terminal Railroad.

Bay Terminal Railroad also gives switching service for cars whenever and wherever cars need to be moved in the plant, which means a day in and day out job, year after year. In addition, there is a repair shop to keep the road's rolling stock in first class condition.

### *How its name was given*

The first tracks were laid in 1895, and the railroad was incorporated that year by Joseph Newton Pew and his associates. The name Bay Terminal was selected because original plans called for trackage as far as Maumee Bay on Lake Erie. Later it was found unnecessary to extend the right of way to that point. But by that time the name had been formally adopted, and it stayed.

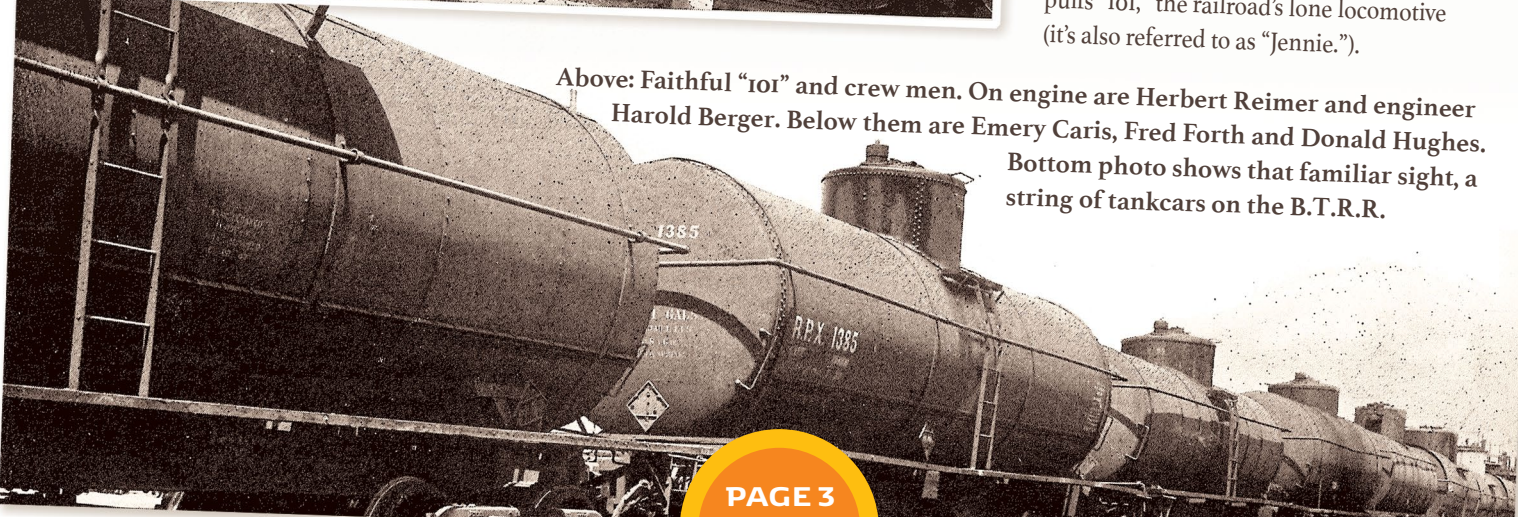
It's a fact that all Bay Terminal tankcars could never be assembled on the railroad's main tracks at the same time. That's because "the biggest little line" needs but 2.06 miles of main track and 3.77 miles of switch track to provide its important services. The 305 Bay Terminal tankcars are scattered so far, from New England to the Southwest, that such an assembly has never taken place. And undoubtedly never will.

H.O. Cameron is Bay Terminal president, and has been in charge since 1925.

Each month sees its hundreds and hundreds of cars arriving and departing over Bay Terminal tracks. With them sturdily puffs "101," the railroad's lone locomotive (it's also referred to as "Jennie.").



Above: Faithful "101" and crew men. On engine are Herbert Reimer and engineer Harold Berger. Below them are Emery Caris, Fred Forth and Donald Hughes. Bottom photo shows that familiar sight, a string of tankcars on the B.T.R.R.





## 2018—A Year in Review

(continued from page 1)

welds on pipes were found to be inadequate, a mistake made almost forty years ago during modifications to the piping systems. The repair work stretched into May, but eventually we were able to safely restart the unit and get the refinery whole again. Finally, the refinery was ready to run as planned.

### Safe and Reliable

The month of May was a turning point for our refinery. We had endured a brutally cold start to the year, a lengthy turnaround and an unplanned outage of the large reformer unit. However, most disappointingly, a number of our fellow employees had been hurt. It was time for TRC to step up, make improvements and show the world how a refinery should be run. The slogan for the facility became safe and reliable operation. The people of the Toledo Refinery met this challenge and worked incredibly hard to achieve these goals. The results were impressive.

On the safety front there was an increased focus on planning, hazard recognition and communication. This had real and immediate benefits as the incidence of significant injuries fell to zero. This was not by luck, but a testament to everyone's dedication and commitment to an injury-free work place. It takes an incredible amount of focus and discipline to think about safety every minute of every day, but that's what it takes to really achieve world class safety performance. The Toledo Refinery continues to demonstrate that it is up to this challenge.

Reliability was the second area of focus. To improve reliability, a change had to occur, and that change had to be the identification and mitigation of reliability problems before

they impacted refinery operation. This is summarized in the Toledo Doctrine by the phrase "we will be relentless in the pursuit of reliability and will work with a sense of urgency to resolve reliability issues." The people of the Toledo Refinery quickly embraced this concept and addressed issues quickly and effectively resulting in a very safe and predictable operation.

This improved reliability performance was very timely as the marketplace improved and the refinery raised crude rates to capture the good product margins. Ultimately, the market is not something we can control; however, the refinery must be available to run if there is a market opportunity. For Toledo, the improved reliability performance allowed our business to run as planned and get our profitability back on track.

### Cornerstone – A Journey to Refining Excellence

With the refinery operating safely and reliably, and the marketplace providing us with good margins, it was time to start thinking about how to raise the Toledo organization to the next level of performance, setting the goal of achieving "refining excellence." This crystallized into Project Cornerstone, a very significant and long term effort to improve communication, collaboration, competency and accountability at the refinery.

This is a journey of improvement and will eventually touch everyone in the refinery, whether it be through training, redefining job responsibilities, new meetings or something else yet to be defined. Ultimately the goal is to raise everyone's performance so we can be proud of an organization that consistently achieves safety, environmental and business goals and is viewed as one of the best in

the industry. Toledo has the right people to do this, we just needed a solid plan, hence Project Cornerstone.

### Outside the Fence

It is worth pausing at this point and reflecting on some of the other refinery activities in 2018 that occurred outside the confines of our fence line.

In June we held an employee picnic at the Toledo Zoo. It was great to see people outside of the working environment having fun with their families. This is a tradition that we will continue each year and I hope to see more and more people attend. In addition to employee events, the refinery has been busy in the community improving the lives of our neighbors. The refinery sponsored a bike rental program that allows individuals to rent bikes throughout the downtown area. This is a program that has proven to be very popular in other cities and is a great way to get the Toledo Refining Company name out into the public.

In terms of charitable donations, the refinery can provide both financial and human resources to help those less fortunate. A great example of this is TRC's engagement with the Mobile Meals program where our employees deliver food to the sick and elderly who cannot leave their homes. The refinery has also donated equipment to the new lab at Fassett Junior High School and sponsored the Lucas County Sheriff's D.A.R.T. program. In addition to these company-sponsored initiatives, I am very proud of the fact that employees also stepped up through the United Way campaign and donated over \$140,000 to local charities. This makes the Toledo Refining Company one of the largest donors in the area, and it is even



more impressive when you consider we have one of the smaller workforces relative to the banks and medical providers in our area.

A couple of more recent activities have included a retiree bus tour of the refinery and a partnership with the City of Toledo and Mercy Health to adopt and revitalize Navarre Park. This is only the start and we will continue to find ways to improve the lives of those around us in East Toledo and Oregon.

### Finishing Strong

As we look back on 2018, it is clear that it was a year of two halves. The first half brought cold weather, a poor safety record and reliability issues that prevented the refinery running to plan. However, the second half brought a much safer and more reliable refinery and the launch of Project Cornerstone to take our performance to the next level. The year is ending with much improved safety numbers, good financial performance and a renewed energy around improving reliability.

### Looking Forward

The New Year will bring new challenges and new opportunities for our organization, and I look forward to continuing our track record of success through teamwork and dedication to our common goals. We should all be proud of how far we have come in 2018, and I know 2019 will see even more progress as we strive for “refining excellence.” Happy New Year! ■

## Loading Rack Project to Make Gasoline and Diesel Rail Shipments a Reality

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All worn rails, ties and clips will be replaced, along with several worn switches and road crossings within the refinery. The Woodville Road crossing has already been replaced as well. As a final improvement, all tracks will be raised and leveled to sustain this long-lasting investment.

Additional operators will be needed to support the increased product loading on Load Rack #1. Planning is also under way to add a second yard engine to move cars about in the rail yard.

“This is an exciting project that demonstrates PBF’s willingness to continue to invest in improvements at TRC,” Smucker concluded. ■

### Employee Benefits Notice

Please note that effective January 1, 2019, Prudential will be the administrator of our life, AD&D, STD, and LTD insurance benefits. You can find information regarding this on the SharePoint site or contact Human Resources.



### Mark Wietrzykowski

Mark Wietrzykowski joins the Toledo Refining Company as an Emergency Response Team Supervisor. Wietrzykowski graduated from Whitmer High School and completed EMT training at Penta County Vocational School and received his paramedic certification from the University of Toledo.



“I’m excited to be a new part of TRC and to learn all about the company and process,” said Wietrzykowski, who decided to apply to the Refinery based on a friend’s recommendation. Wietrzykowski previously worked for the City of Toledo Fire and Rescue Department for 23 years as a firefighter/paramedic and paramedic instructor and at the University of Toledo as a Paramedic.

A resident of West Toledo, Wietrzykowski is married to Angie and has three children, Katie, Alek, and Bailey and two step children, Gabbi and Amanda. In his spare time Wietrzykowski enjoys watching his kids’ sporting activities. ■



## Bridge Day Adventure Ends with Real-Life Rescue

**B**ridge Day is billed as West Virginia's biggest daredevil event, where thousands gather at the New River Gorge Bridge on the third Saturday in October to watch adventure lovers BASE jump and rappel into the Gorge, 876 feet below. This event has become an annual vacation destination for members of TRC's Emergency Response Team and their families.

One of the groups who completed their fourth year as a rappel team in 2018 is comprised mostly of members from our own TRC Emergency Response Team, known as "The Black Swamp Brigade." While most years the event is filled with fun and entertainment, this year's adventure resulted in two actual lifesaving rescues made by TRC's ERT members.

"We had 16 people in our group at Bridge Day this year," explained **Ken Adams**, Security and Emergency Response Shift Supervisor.

"Many of us spend several days prior to the festival day as a group hiking, spelunking, white water rafting, and zip lining together.

It's a great way for us to bond outside of work with our families and spend time in nature, pitching tents and sitting around campfires."



A bird's eye view of a team member (in the circle, beneath the American flag) rappelling down the New River Gorge Bridge.

**Below: The "Black Swamp Brigade" enjoys their vacation at Bridge Day in West Virginia.**





## Employee Profile: Kevin Kennedy

During this year’s whitewater rafting trip on the New River in Class V rapids, a nearby group of rafters were ejected from their raft. Members of the TRC group paddled upriver to a woman who was injured and struggling in the water. They worked as a team to pull her from the river and get her back to shore where she received medical assistance.

Another highlight of the group’s trip is rappelling from the New River Gorge Bridge with other teams on Bridge Day.



**Rappelling into the Gorge, 876 feet below the New River Gorge Bridge**

“We are trained in rappelling so that we can do high angle and confined rescues here at the refinery,” said Adams. Bridge Day allows the members to use their rappelling skills in what is usually a fun adventure. This year, however, things took a more serious turn as a rappeller from a nearby team lost control on her way down and began a rapid and uncontrolled descent. Fortunately, Adams was nearby and able to assist their relay team and stop her rapid descent.

“It happened that there was a great team of people nearby who were experienced, trained, and able to stop what would have been a tragic outcome,” said Adams. “In both cases, we were in the right place at the right time.” ■

**I**n an industry where safety is paramount, **Kevin Kennedy**, Emergency Response Security Superintendent, and his team have helped create a world class emergency response training program at Toledo Refining Company.

Kennedy, the fourth generation in his family to work at the refinery, came on board in 2000. He has worked as a machinist, fire marshal, emergency response shift supervisor, and refinery security superintendent.



Kennedy’s responsibilities are far-ranging, including managing plant protection, emergency response, fire protection, and security efforts at the facility. He also oversees a comprehensive risk management strategy and manages and enhances the Facility Security Plan.

With growing security and safety issues across the globe, ongoing training is essential for emergency responders.

“There is no doubt that we have had to adapt to the changing landscape in our world,” said Kennedy. “We continually work with our partners in both the public and private sectors to assist with understanding threats.”

Kennedy is TRC’s liaison and primary contact for the Department of Transportation, United States Coast Guard, and the Department of Homeland Security. TRC continually evaluates and monitors security protocols with these organizations.

Of all his varied and multifaceted tasks, Kennedy said he is most proud of the training program he and his team built over the last several years in Toledo.

“I consider our program to be world class. We have 18 employees, made up of both Plant Protection and ERT members, which fill the role of our Emergency Response Leadership Team. We meet monthly to develop and execute our annual training plan.”

“We offer members a minimum of 96 hours of training each year to maintain their certifications,” Kennedy said. “We also spend approximately 40 hours annually conducting drills and exercises to test our teams’ ability to respond to an emergency. This helps us to determine where to focus our training.”

Team members also participate in more specialized training, such as Advanced  
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## Employee Profile: Kevin Kennedy

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exterior flammable liquids and gases fire-fighter training and large atmospheric storage tank emergencies, both of which are held at the Texas A&M TEEEX training facility.

Kennedy's team is also trained in FBI weapons of mass destruction, FEMA COBRA training for toxic chemical agents, and ALICE response to violent criminal acts.

The unique nature of industrial emergency response in a petrochemical facility requires a community approach to safety. Locally, TRC works very closely with its primary responder, the City of Oregon.

"We have the privilege of operating a facility in their community, so we understand the importance of training these individuals on the hazards, strategies and tactics for emergencies."

Kennedy's team helps conduct facility training for the City of Oregon's SWAT officers and hosts training and drills for the Oregon and Toledo fire departments throughout the year. TRC also sends members of the Oregon and Toledo fire departments to the refinery's annual fire school at Texas A&M TEEEX facility. Those members return to their home departments and train their fellow firefighters on what they have learned.

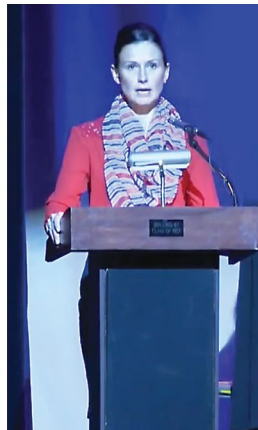
"This has been a major benefit for not only our facility, but for the entire community as well," said Kennedy.

"We have adapted our training programs to ensure all of our employees and emergency responders are proficient in emergency response." ■

## TRC Supports Wounded Warriors

The holidays were a bit brighter for the Wounded Warriors Project thanks to a matching donation by the Toledo Refining Company to Clay High School's Veterans Day Concert.

TRC matched donations at the concert which resulted in a matching gift of \$2,000 to the Wounded Warrior Project. Thomas Sneed, Vocal Music and Theatre Director of Clay High School, led the 90-minute community concert.







## Save the Date!

The Toledo Refining Company will be assisting with Global Youth Service Day on Saturday, April 13, 2019. Global Youth Service Day is a national day of service in which youth are encouraged to “stand up for others, be inclusive and make a difference through service projects.” TRC has been working to help repair and renovate Navarre Park.



## TRC Matches Employee Giving

The generosity of Toledo Refining Company’s employees reached far and wide in 2018. Many employees directly supported United Way and about ten percent of staff chose the TRC Employee Charitable Matching program as their vehicle for giving. The matching program allows employees to select an organization most meaningful to them, whether it is helping the homeless, supporting the theater and arts, feeding the hungry, helping animal rescues, or dozens of other nonprofit missions.

Below are just a few organizations that received a financial boost through TRC’s matching gift program. We would love to see the matching percentage grow. If you have questions on the employee matching program and would like to select an organization to support, please visit the Human Resources SharePoint site or call **Chris Shultz** at 419.698.6810.

- Boy Scouts of America
- Boys & Girls Clubs of Toledo
- Carnegie Mellon University
- Cherry Street Mission Ministries
- Children’s Theater Workshop
- Connecting Kids to Meals
- Devoted Friends Animal Society
- Elmore Historical Society
- EnPuzzlement
- Golden Retriever Rescue Resource
- Greater Toledo Challenger Little League
- Habitat for Humanity of Wood County Ohio
- Hospice of NW Ohio
- I Dance
- Leukemia & Lymphoma Society
- Make A Wish
- March of Dimes
- North Country Trail Association Ltd
- St. Jude’s Children’s Hospital
- Toledo Humane Society
- Toledo School for the Arts
- Toledo Symphony
- Washington Local Schools
- West Point Association of Graduates
- WGTE Public Media
- Whiteford Agricultural Schools
- YMCA of Greater Toledo

## Get Fit In 2019

TRC provides a 20% employee discount on YMCA of Greater Toledo memberships.

Please contact **Peggy Lucio** 419.698.6813 for more information.



To the employees marking milestone anniversaries in November and December 2018.

### 40 Years

- Paul Symington

### 30 Years

- Wendy Carlile
- Joseph Fox
- John Lanier
- Patrick McBride
- Matthew Reynolds
- Jeffery Ross

### 10 Years

- Vivian Johnson

### 5 Years

- Kenneth Guess



## Volunteers Bring Healthy Meals and a Smile to Homebound

**M**ore than two dozen Toledo Refining Company volunteers generously donate their time to the Mobile Meals program to help deliver meals and bring a smile to residents in Oregon and Northwood.

The home-delivered Meals on Wheels program delivers more than 326,000 nutritious meals to over 2,800 clients each year. The grateful recipients are homebound people who are elderly, ailing, or physically disabled.

The meals provide a sense of dignity and independence that all people treasure and are specially made to meet the nutritional needs of the homebound. Meal deliveries ensure that the homebound receive a daily well-being check and friendly conversation with a volunteer. The visits can help eliminate or postpone the need for more extensive and expensive care arrangements.

If you would like to join the more than 800 volunteers for Meals on Wheels program, contact **Chris Shultz** at 419.698.6810 or Paige Strancar, Mobile Meals Volunteer Coordinator at 419.255.7806. For more information on Mobile Meals, go to [www.mobilemeals.org](http://www.mobilemeals.org). ■



**Right: Andrew Lykins is one of TRC’s Mobile Meal volunteers. Lykins helped deliver TRC fleece blankets to Meals on Wheels recipients.**



## Thanks for Your Generosity

Thank you to all the TRC employees who donated toys to the Toy Drive this year. The toys were donated to families through the East Toledo Family Center. Your generosity brightened the holidays for many children!



## TRC Sponsors Hands-on Science Fair

The Toledo Refinery helped bring science to life at a Family Science Night at Jerusalem Elementary School on October 23. Through TRC’s partnership with Imagination Station, the refinery helped sponsor a science festival for the school’s students. The students had the opportunity to be scientists with 12 hands-on activities.

With a focus on energy, the students explored energy options and drew conclusions about how to best meet our energy needs. Among the activities they could complete were forming circuits, seeing how heat transfers, and looking for clues to discover the differences between renewable and non-renewable sources. ■



TRC employees volunteer their time with Oregon City Schools throughout the year. Pictured from left are: TRC employees Alex Manrique, Nicole Rene de Cotret, Josh Walton, Ben Wagner, Libby Heil, and Jerusalem Elementary School Principal John Straka.



## Shopping for a Great Cause

Toledo Refining Company employees shopped for holiday gifts at En Puzzlement with the East Toledo Family Center and Oregon Health & Welfare. TRC was proud to work with both organizations and help fill Christmas baskets for those in need.

Pictured from left are: Yvonne Thoma-Patton, Executive Director of Eastern Maumee Bay Chamber of Commerce and Oregon Health & Welfare; loading the cart is Michelle Marks of EnPuzzlement; Tracy Grafos, East Toledo Family Center, Administrative Assistant; and Jodi Gross, Executive Director, East Toledo Family Center.



## TRC Lends Support to D.A.R.T.

The Toledo Refining Company recently donated \$5,000 to the Lucas County Sheriff’s office for their Drug Abuse Response Team (D.A.R.T.). The donation will be used to purchase Narcan, which is used to help save lives for those affected by the opiate crisis. The Lucas County Sheriff’s Office is one of over a dozen organizations that TRC’s Emergency Response Team partners with on a regular basis.



## TRC and CAP Extend a Helping Hand to Navarre Park

Every community and its residents deserve a beautiful outdoor space to gather for recreation, picnics, events, and to spend quality time with friends and family. With the help of \$50,000 in funding from TRC over five years, \$20,000 from Mercy Health and a community funding drive by TRC’s Community Advisory Panel (CAP), Navarre Park will undergo significant renovations to make it a hub of interaction for East Toledo neighborhood families.

TRC’s CAP members have been studying additional ways to assist the local community with outdoor recreation space over the past five months. They determined renovations to the 51-acre park are an ideal way to continue its community support and partner with business and community leaders to achieve the goal. With the East Toledo Family Center and East Toledo Senior Center located on the park property and providing social services to all residents of East Toledo, Navarre Park is a natural choice for creating sustainable outdoor recreation space for the residents of East Toledo.

Currently, Navarre Park provides access to outdoor picnic areas, walking trails and a newly renovated swimming pool. Updates to the park will include repairing the tennis courts, soccer fields, baseball field and basketball courts as well as replacing picnic tables and benches and repairing sidewalks.

As part of the initiative, TRC employees are invited to assist with clean up at Navarre Park on April 13, Global Youth Service Day. The service day is a wonderful way for TRC employees to show the community that we will always be there to support those who call East Toledo home. ■

## TRC Named Winner of Jolly Holidays Oregon Business Decorating Contest

The second annual Jolly Holidays Oregon Business Decorating Contest had the community all aglow this past holiday season. All Oregon area businesses were invited to put their holiday spirit on display for the contest, which ran November 1 through Dec. 24. With a spectacular display and community support, Toledo Refining Company was named this year’s winner by popular vote on social media. As the winner, TRC received a \$100 Visa Gift Card and a Jolly Holiday Trophy, which is on display in the lobby.

TRC was proud to donate the gift card to Paula Benton, Executive Director of the Oregon Senior Center. The real winners are area seniors who have so many opportunities to stay engaged and active through the work of Benton and the Oregon Senior Center. TRC is always honored to support the work of the Center and our community’s senior citizens. ■



**Pictured above from left: Yvonne Thoma-Patton, Executive Director, Eastern Maumee Bay Chamber of Commerce; Kathy Pollauf, Oregon City Councilwoman; Chris Shultz, TRC Community Relations Advisor; Paula Benton, Executive Director, Oregon Senior Center; Sommer Vriezelaar, Executive Director, Oregon Economic Development Foundation and Ryan Price, TRC Maintenance Supervisor who coordinated the lighting installation. Below: some of TRC’s holiday lighting.**





## Retirees Reminiscence and Enjoy Holiday Lunch

Sun/Toledo Refining Company retirees love gathering together and their most recent get together was particularly festive. More than 90 retirees met for a holiday lunch where **Mike Gudgeon** shared an update on the Refinery and community projects. He invited them to become involved in the community programs and to return for another tour in 2019.

Retirees are always welcome to join. If you know of any retirees who would like to be part of the group, contact retiree Dolores Glouser at 419.693.1290 or email [dkglouser@aol.com](mailto:dkglouser@aol.com).



## Retirement Congratulations

We wish **Julie Amadio, R.N.**, the best in her retirement after 22 years of service with the refinery. Amadio officially retired on January 4, 2019 after working as the refinery's nurse. Thank you, Julie!





## Santa Makes Special Delivery to Pen Pals

A special visitor delivered Toledo Refining Company's Pen Pal letters to fourth grade students at Oakdale Elementary School. Santa Claus not only brought bright holiday greetings to the students from the TRC Pen Pals, he also brought a magical Christmas book that helped the children learn ways to use their imaginations for creative writing.

Each student also received a TRC notebook to compose their stories. Santa Claus also used sign language to communicate with children in a hearing impaired classroom. Mrs. Claus handed out delicious cookies to each of the fourth grade classrooms. Santa reported that he put all the students on his "good" list.





# Safe Winter Driving Tips

There's no way around it. If you live in Northwest Ohio, you're going to face some hazardous winter driving. Here are a few tips on safe winter driving from the American Automobile Association and the National Highway Traffic Safety Administration.

## Slow and Steady.

- ✿ Accelerate and decelerate slowly on snow-covered or icy roads.
- ✿ Increase your following distance. Bump up the standard three to four seconds of safe stopping time on dry pavement to eight to ten seconds.
- ✿ Lock or antilock brakes? Know your brakes. If you have antilock brakes, apply firm, continuous pressure to the brake pedal. If you don't have antilock brakes, you should pump your brakes if it feels like they are starting to lock up.
- ✿ Do NOT use cruise control when you are driving on slippery surfaces.
- ✿ Inspect your tires at least once a month. Tread should be at least  $\frac{2}{32}$  of an inch or greater on all tires.
- ✿ Make sure your spare tire is in working order.
- ✿ Do not mix radial tires with other tires.

## Power up. Gas up.

- ✿ Battery power drops with the temperature. It takes more power to start your car in cold weather. Get your battery checked for sufficient voltage, amperage, and reserve capacity before the cold weather hits. Carry jumper cables in your trunk.
- ✿ If you have a hybrid vehicle, keep gasoline in it to support the gasoline engine.
- ✿ Keep at least half a tank of gasoline in your vehicle.

## See and Be Seen.

- ✿ Check all your lights to make sure they are operating, including headlights, brake lights, turn signals, emergency flashers, and interior lights.
- ✿ Completely fill your windshield washer reservoir before bad weather sets in.
- ✿ Inspect your wipers and replace worn blades.
- ✿ Make sure your front and rear defrosters are in good working order.

## Be Prepared.

- ✿ Always keep a charged cellular phone with you when driving, regardless of the weather.
- ✿ Stock your car with blankets, gloves, hats, food and any medication you may need if you become stranded.
- ✿ Keep a brightly colored cloth in your car. Tie it to your antenna to signal distress.

## In an Emergency...

- ✿ If you're stranded at night, keep the dome light on. It only uses a small amount of energy and alerts rescuers to your location.
- ✿ Stay with your vehicle. Make sure nothing is blocking the exhaust pipe, like ice, snow or mud. A blockage can cause deadly carbon monoxide to leak into the passenger compartment if your engine is running.
- ✿ Conserve gasoline. Run the engine just enough to remove the chill.

## Use Common Sense.

- ✿ Before heading out or starting on a trip, check road conditions and local weather reports. Adhere to all advisories.
- ✿ Install a weather app on your cellular phone to keep abreast of changing weather conditions when you're driving.
- ✿ If you don't have to go out, stay home. ■



Toledo Refineryline is published for employees of the Toledo Refining Company. If you have a story idea, please contact Christine Dominique Shultz at 6810 or by email at [Christine.Shultz@pbfenergy.com](mailto:Christine.Shultz@pbfenergy.com).



**Above:**

**Kirk Miller**, Area Manager, and his wife Laura welcomed twin girls to their family on December 3, 2018. Alyssa Rose Miller (left) arrived at 8:09 am, weighing 6 lbs. 2 oz., and measuring 19.5 inches long. Samantha Lynn Miller (right) was born at 8:06 am and weighed in at 6 lbs. 4 oz. and measured 19 inches long.

**Left:**

**Mike Biglin**, Senior Safety Specialist, and his wife Anna welcomed Emmet Michael Biglin, their Halloween baby, on October 31, 2018 at 8:36 pm. Emmet weighed in at 7 lbs. 6 oz. and measured 21" long.